QUEENSLAND POLICE PISTOL CLUB
STANDING ORDERS

These Standing Orders have been prepared by the Committee of the Queensland Police Pistol Club for the direction and guidance of members and as part of the club's functions as a licensed Range Operator under the provisions of the Weapons Act.

Range Safety Co-Ordination aspects of these QPPC RSO have been prepared in line with the Belmont Range Complex RSO (QRA) for liaison with neighboring ranges.

Noise Management aspects of these QPPC RSO have been prepared in line with the Belmont Range Complex Noise Management Plan.

The Range Inspection Section of the Weapons Licensing Branch has approved the range safety aspects of these Standing Orders.

The club in general meeting has approved these Standing Orders.
All information correct as of the dates of the signatures below:

Dated and Signed by: Mark WRANGELL

Range Operator/Chief Range Officer - Queensland Police Pistol Club Inc.

As Approved Chief Range Inspector 2016, Weapons Licensing – Sgt. Clayton BRADFORD

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1. INTRODUCTION

This Introduction lays out the format of the Range Standing Orders (RSO), how they are formed, how they work and how they can be used.

1.1 **SCOPE**

The scope of these RSO is contained in several sections.

The sections, in order, are: Cover, Contents, Introduction, Description, Personnel, Health and Safety, Danger Areas, Range Safety Co-ordination, Noise Management, and Range Management. Annexes include, Emergency Procedures, Courses of Fire, SOP's, RSO specific to a course of fire, pro-forma Range Instructions and Briefs to Firers. The purposes of the sections are laid out below, in order.

1.2 **PURPOSE OF RANGE STANDING ORDERS**

Cover
Provides title, authority and approval of current form.

Contents
Provides a list of the contents in operating order.

Introduction
Provides the layout of the RSO, how they work, and can be used.

Description of Facility and Resources
Provides a description of the range.
Establishes ownership.
Establishes CONTROL.

Personnel
Establishes the responsibilities of the “Range Operator”, other office holders and visitors.

Health and Safety
Provides requirements and guidelines for personal protection in the area.

Danger Areas
Establishes the relevant criteria for an area of safe operations.

Range Safety Co-ordination
Establishes the arrangements in place with adjacent properties and or ranges to ensure that the activities of each do not effect the safe operations of either.

Noise Management
Establishes the criteria under legislation for the operation of this range and the guidelines for our own comfortable enjoyment.

Range Management.
Establishes the method of management of the range.

Establishes how the area of land is to be made safe for use as a “range” for the use of firearms.
Establishes how a particular area of the range is to be made safe for a particular activity.
Establishes how the area is protected from accidents and mishaps.

1.3 **PURPOSE OF RANGE INSTRUCTIONS**

Nominates information, which must be included in “Range Instructions” and “Brief to Firers”. Details how, a particular “course of fire”, will be conducted, on a particular part of a range, on a nominated day or days, and by whom.

1.4 **PURPOSE OF BRIEF TO FIRERS**

Provides, from the Range Instruction above, those details necessary for the RO to brief all of the firers for the day before they commence. Can include the “Safety Brief”.
Presents all the information that each individual must be made aware of for the safe and effective conduct of activities on the range.

1.5 **REFERENCES**

Generic Pistol Club Range Standing Orders as supplied by Weapons Licensing
Queensland Police Pistol Club Range Approval
Approved Pistol Club “courses of fire”
Weapons Act and Regulations
Belmont Range Complex Standing Orders
Belmont Range Noise Management Plan 2012
QPPC Noise Management Plan 2012
NRA (USA) Range Design and Management

1.6 **CURRENCY OF STANDING ORDERS**

This edition of the range standing orders as named and dated herein replaces all previous editions.

1.7 **AUTHORITY**

These orders have been formulated as an instrument of the Queensland Police Pistol Club to facilitate the safe and effective conduct of club activities including, but not limited to, approved courses of fire on the approved pistol club range.

All members of the Club shall strictly adhere to these orders.

It is a condition of entry that all persons entering the club area as designated in the lease shall be bound by these orders.

The activities outlined in these orders are the only activities to be carried out on this range.
Any further negotiation and approval of these arrangements shall be as described in these orders.

Any alterations etc. should be made using the references above, and local knowledge, in a joint process to facilitate the mutual interests of the parties

It was prepared jointly by members of QPPC using templates of WLB and older standing orders. Updated information comes from working groups facilitated by Queensland Rifle Association as head lessee and the Belmont Site Users. Input from and considerations of, Dept. of Sport and Rec, Weapons Licensing Branch

1.8 **PREPARATION PROCESS**

This document was prepared during the period 2003 to 2018, and input from Queensland Police, Brisbane City Council, ASK Noise Consultants was considered and incorporated.

1.9 **APPROVAL PROCESS**

These Standing Orders were prepared as above, and then over-viewed by the Club Committee. The Standing Orders were then presented to the club membership for perusal / comment / feedback / amendment. The Club Secretary then forwarded the orders to the Range Inspectors, WLB, for any necessary processing and approval.

These Standing Orders are an integral part of the approval of the range and of the courses of fire by the Weapons Licensing Branch.

All of the above parties are stakeholders and have taken part in the process, and that process requires the approval and co-operation of them all.

The approval by the club is recorded in the club minutes of the day and the approval by WLB is recorded in the Range Approval. Both approvals are confirmed on the face of this Order.

As a result of this approval these standing orders are current from the date shown on the face of this order until such time as they are rescinded or replaced under the same process.

It is expected that these orders will be reviewed annually as a matter of course. This is usually done when considering the clubs activities for the new club year.

They would also be reviewed whenever there was a relevant change in operations.

They would also be reviewed when the Range Approval is being considered for renewal.

Superseded documents are to be archived; dates to be recorded on an index as an annex to these orders.

1.10 **EXEMPTIONS FROM STANDING ORDERS**

Requests for exemptions from any provisions of these Standing Orders shall be submitted in writing to the Club Executive for consideration. No exemption shall be granted without explicit written authority from the Weapons Licensing Branch.

1.11 **SUMMARY OF TENURE OF PROPERTY**

The range is the private property of the club members who now have access to a very valuable resource. It has been made available through a sub-lease via QRA as head lessee from the Department of Sport and Recreation. Various responsibilities arise from that arrangement. Shooters should consider themselves as guests on private property and conduct themselves accordingly.

1.12 **LIMIT ON ACTIVITIES**

The activities covered by this Standing Order are the only activities to be conducted on this range. If further activities are planned, the preparation and approval process and other considerations of these Standing Orders will have to be implemented. Lessening of the standards of these orders or any activities not in line with the purpose of the club will not be considered. Police Training activities and similar activities, including competition, are encouraged under these principles. Armed Forces training and similar activities, including competition, are encouraged under these principles.

2. DESCRIPTION OF FACILITY / RESOURCES

2.1 **CONTACTS FOR QPPC RANGE**

The Range Operator as designated by legislative requirement of the Weapons Act

Sgt. Mark WRANGELL *0427 022 095*

Other club appointed contacts are:

Sgt. Mark WRANGELL *0427 022 095*
Const. Clint RUSS *0412 671 967*

2.2 **LOCATION OF RANGE**

The range is located at: **1485 Old Cleveland Rd, Belmont, 4153**

Internal site directions to QPPC:
Enter via the main gate on Old Cleveland, turn left immediately between the fence and the house, across the rear of the firing mound and proceed along the left of the Cannon Hill / International rifle range. Just past the Archery Club take the right fork through the lockable swinging gate and proceed down Les Sampson Way to the Qld Police Pistol Club adjacent to the bottom left of the rifle range.

2.3 **DESCRIPTION OF BELMONT COMPLEX**

The Belmont Range Complex is a single block of land of 501.4 hectares.
Real property description is; Part of Lot 1, -P169229, City of Brisbane, Parish of Tingalpa, County of Stanley. The property is owned by the Department of Sport and

Recreation, leased to the QRA as head lessee for the Belmont Range Site Users, and QPPC sub leases an area around our range as designated in the plan attached to the lease.

The Belmont Range Complex has a frontage of approximately 1 km along Old Cleveland Rd and runs for approximately 5 km along Mt Petrie Rd. It rises slightly from Old Cleveland Rd over about 1 to 1.5 km to the rear of the ranges from where it rises steeply over 2 to 2.5 km and then falls to a creek and finishes with the boundary on the facing slope of the next small ridge. The ground is stable gravel and the cover is scrub with swamp in the lower patches. Other main roads in the area are: Gateway Arterial The surrounding properties are semi-rural residential and residential. The complex is easily accessed from main and arterial roads, and close to the Port of Brisbane and Brisbane Airport.

2.4 **LOCATION WITHIN COMPLEX**

The Queensland Police Pistol Club Range is located in the Eastern side of the complex between the QMRC 50m range to the East and the 1300 metre Canon Hill Range to the West. A location diagram for the complex is situated inside the Old Cleveland Rd entrance.

2.5 **TENURE**

Since 1904 the range complex was held by the Commonwealth as a Rifle Range under the Defence Act. In 1965 The Army relocated the shooting clubs from Enoggera to Belmont and fostered their development until the repeal of the Rifle Club Regulations in 1998. The State Government (Department of Sport and Recreation) purchased the land from the Commonwealth Government around 1994. The QPPC tenure is held by a sub-lease, QRA is the nominated head lessee and the State Government, is the lessor. It is a condition of the lease and sub-lease conditions that the Complex is managed by a committee made up of the sub-lease holders. The lease is administered by the Site Users Committee through the QRA. Our club has a representative on the Site Users Committee, we have rights as lessees, we impose conditions of entry on the range, and we have a Weapons Act approved range on our sub lease. The lease expires in 2043 and the site users have responsibility for decontamination of the entire leased area as of that date.

2.6 **PREVIOUS USE OF LAND**

The site has been a range since 1904. It had no other registered previous use. There was no local development when the range was established. The range was originally part of the Defence Department and used as a camp, training area, rifle range and ammunition dump. Potential remains for the presence of unexploded ordnance, decaying ammunition and foul ground.

2.7 **LEASE AREA FOR QPPC**

The lease area for QPPC extends from the last fork in the road, (Les Sampson Way), the leased section is bounded on the right by the road leading to the rear of the mound, and on the left by the road into the creek, and then by the creek bank, south past the

mound, and into the safety template of the International range. The safety template is common ground.

2.8 **ORIENTATION OF QPPC RANGE**

The range faces to the South; the sun rises on the left hand side of the range creating deep shadow on that side in the morning and on the right hand side in the afternoon when it sets. This shadow can create false light conditions in the sights of shooters.

2.9 **FIRING RIGHTS OVER ADJOINING PROPERTIES**

All of the danger area for the QPPC range is inside the Belmont Range Complex leased area so all of the QPPC lease and danger area is on the one property. Inside this property there are other ranges and structures operated by other clubs. Range Safety Co-ordination between adjoining ranges is coordinated under the Belmont Range Standing Orders. These QPPC RSO also contain co-ordination instructions and a range of measures including exchange of calendars, annual conferences and clear lines of communication are used to avoid conflict between adjacent range operations.

2.10 **TIMES RANGE IS AVAILABLE FOR SHOOTING**

Belmont Shooting Complex:
Shooting is permitted between 8.00 am and 10.00 pm daily,
EXCEPTION
Christmas Day and ANZAC Day before 1.00pm
FIRING NOT PERMITTED
The entire range complex is CLOSED each and every MONDAY MORNING 8am to 12pm. This is a permanent arrangement on the whole of the complex to allow a regular time for maintenance etc. in the danger areas. Some “no danger area” ranges are exempt i.e. they are fully enclosed. No such maintenance etc. will be programmed for the weekends; if such a requirement occurs all ranges will have to be individually notified and closed. This would be an emergency situation.

QPPC Range:
The range is intended by the club to be used for firing from 0900 to 2100. The extra time allows any unintended overlap. Under the current arrangements of our Noise Management Plan, for our 9mm and 38 target loads, which do not reach the prescribed level of noise (95dB), is that firing is allowed five days and three nights per week. For this purpose a “day” is 6am to 6pm and a “night” is 6pm to 10pm. The use of 5.56 (.223 Rem) is allowed under WLB Approvals and QRA permissions and appropriate Noise testing arrangements will take place at an appropriate time. Mid week use of the range for 5.56 rifle usage includes a mandatory check for range control purposes with QRA and any other range user as outlined in these RSO and also deemed necessary on the day. On the WEEKENDS our club can utilize the entirety of the facility for 9mm and .38 target loads due to current WLB Limited Danger Area approvals. The club uses the range for competitions as laid out in the club calendar. The calendar is set early in the club year, dates are coordinated with adjacent ranges, and amended from time to time as necessary. Regular competitions are usually held on the weekends. The use of the range, on the weekend, and during the week, is subject to individual range bookings with regard to the calendar, the conditions above, the availability of a First Aid qualified person and the personal presence and directions of a currently qualified QPPC RO.

2.11 **CLUB FACILITIES**

Roads, car park, 6 bay x 100m rifle range, 16 bay x 50m AP&SM range which operates as an open range so that it can also accommodate the other courses of fire. e.g. PPC, TPC, IPSC, Action, Silhouette. Basic kitchen, 1 x Female and 1 x Male Toilet, storage shed.

2.12 **NATURAL HAZARDS**

The entire complex is a reserve; snakes and other wildlife make this sheltered enclave their home. The Complex adjoins the Koala Corridor. Researchers are often on the site identifying rare and endangered species etc. Range Complex management has a weed eradication and protected species identification program in place. Please assist where appropriate and this assistance is often just by staying out of the way. Insect and sun protection, along with hydration highly recommended for all.

2.13 **CONTAMINATION**

Contamination of the range, including lead contamination, does exist and range users are responsible for control of such contamination. There is a legislative requirement for contamination management. Previous contamination existed on taking up the lease, e.g. Military encampments; foul ground' projectile catchments, old dumps and noxious weeds contaminate some of the land in some areas.

Management of contamination is by:
A sinking fund has been established for decontamination of the site at the end of the lease. No further contamination is allowed, all rubbish etc. is to be removed from the site promptly. All dumping of approved fill material on the site is controlled through qualified staff at QRA. All rubbish removed by club members. Water runoff controlled from range proper to retain and control lead residue.

2.14 **FENCING**

There is no fencing in the QPPC sub lease Old Cleveland Rd, Mt Petrie Rd are fenced and some other boundaries have some fencing. There is an ongoing program with Belmont Complex management to improve fencing. Warning signs have been erected at the entrances and along the boundaries.

2.15 **EASEMENTS**

There are easements on the lease for power lines etc. but these do not encroach on the area sub leased by QPPC. The easements are for the purpose of: Power Link etc. The easements are controlled by QRA as the head lease holder.

2.16 **INTERNAL ROADS**

There is a complex system of internal roads connecting the various facilities. This road system is maintained within the resources of the occupants.

2.17 **WATER**

There is a piped water supply on the range complex and a sub branch runs to QPPC via Cannon Hill Rifle Club (part payment of water bill). The water supply system is low in pressure (garden fittings) and of little use in firefighting or dust suppression. It is advisable to bring personal drinking water to the range.

2.18 **POWER**

There is a mains power supply to the complex but none to QPPC. QPPC is approximately one kilometer from the nearest connection. The link would have to be through the scrub or along the road; it would also be best to be underground because of fire or other damage. The club does have a generator which can supply 240v electricity from within the club buildings.

2.19 **GAS**

There is no gas main to the complex. QPPC does have gas stoves and fridges running on camping bottles. Gas is supplied by club members as needed in portable camp bottles.

2.20 **RUBBISH**

All rubbish is removed from the site by contracted service provider.

2.21 **EMERGENCY SERVICES**

Police, Fire and Ambulance have been advised of the location and layout. Emergency Services briefings should be updated at the start of each dry season. There is a Complex requirement for annual review of plans.

2.22 **RANGE LAYOUTS AND RANGE EQUIPMENT**

The Queensland Police Pistol Club operates one range within its lease area on this complex. It is known as “The Jim and Frances WILSON Range”. The range was primarily designed for the Australian Police and Services Match but now retains capacity for multiple use, and for that purpose there are no permanent fixtures between firing line and target line. The range proper is 100m wide with a removable target line across the entire 100m. There is a constructed firing line (ground level) at 7m and 10m, and a constructed firing line (ground level) with removable posts (barricades) at 25m. All three of those firing lines extend for the entire 100m width. There is also a constructed firing line (ground level) at 50m with permanent posts (barricades) on the left flank (11 bays) and removable posts on the right flank (5 bays). There are additional constructed firing lines at 15m, 20m, 35m on the left flank for the purposes of Action Matches. On the right

flank there is another firing line (earth mound) at 100m from the target line. The target line is multiple use. Paper targets with penetrable backing boards can be selected and hung on wood-covered frames. Appropriate steel targets can be placed at required safety distances in the existing firing lanes. In this way, AP&SM, PPC, TPC and IPSC can be fired from various positions in the fifty-meter main range toward the target line. There is also provision for 100 meter shooting for a section of the range so that some metallic silhouette matches can be conducted, and also relevant rifle matches. See Range Instructions for procedures on how to set up and make safe for each activity. This range supports the club's competitions without any major alteration, however it usually only supports one shoot at a time.

The QPPC has equipment suitable for running the various matches subject to the clubs 'Range Approval'. This equipment is securely located within several storage facilities on the site.

3. PERSONNEL

3.1 **RANGE OFFICERS**

The Range Officer (RO), as designated by the Weapons Act, has the club's authority to conduct authorised shooting practices and matches on the range property. Range Officers must hold a current Queensland weapons licence. The Range Officer's name is to be clearly displayed at any active range. A Range Officer is entitled to expect co-operation, assistance, respect and good manners from all licensed shooters. RO have the responsibility to supervise all personnel (shooting and non-shooting alike) present on the property. The Club gives the Range Officer the authority to deal with club activities. The Weapons Act gives the Range officer responsibilities in relation to the relevant legislation. Queensland legislation in regard to property gives the Range officer, as representative of the property owner, authority to have unwanted individuals removed as trespassers.

3.2 **QUALIFICATION OF RANGE OFFICERS**

A Range Officer of the QPPC is formally qualified and recognised, by the QPPC under Weapons Act for a designated Range Operator, under an ongoing program of recorded competencies, considered sufficient to demonstrate the necessary competencies to be responsible for the safe and secure conduct of the Club's activities, in general, and an event or competition in particular.

3.3 **ASSISTANT RANGE OFFICERS**

An Assistant Range Officer (ARO) of the QPPC is formally qualified and recognised, by the QPPC under the Weapons Act as a designated Assistant Range Operator. An RO may be assisted by one or more, Assistant Range Officers under his/her direction. ARO will assist the RO in the running of the range as a whole, including supervision of groups of shooters in a single detail, or in the case of multiple details, by assembling, conducting and retiring their detail as part of a larger shoot. ARO may open and utilise the range during practice activities.

3.4 **REFEREES**

The RO may be assisted by a number of Referees, under his direction. Referees may be a requirement of a competition rule. The referees assist the RO by personally supervising one individual shooter each. The Range Officer is to be reasonably satisfied that the person/s appointed as Referees for the occasion are competent shooters, capable of safely supervising a shooter and familiar with the conduct and rules of the relevant competition. The referees assist with the safe and efficient conduct of the event and enforce the rules of the event. Referees do not Coach at all, coaching may well be not allowed under the relevant competition rules and there is a further qualification for Coaches.

3.5 **COACHES**

The RO may also be assisted by a number of Coaches, under his direction. Coaches may, in some cases, be specifically prohibited by a particular competition rule. The coaches, when used, assist the RO by personally supervising one individual shooter each. The Range Officer is to ensure that a Coach is a capable Referee and also duly qualified and recognised by the Club as capable of coaching or advancing the shooter at the level required. Generally a Coach will be the holder of a training/coaching qualification or significant experience and expertise in the area as well as recognised experience in the guidance and control of other shooters.

3.6 **LICENSED SHOOTERS**

Shooters are expected to display co-operation, assistance, respect and good manners to Range Officers, other shooters and generally. No person shall shoot on the range or attend the range without the express permission of the club. The Range Officer is the representative of the Club on the day. Licensed Shooters are to report to the Range Officer immediately on arrival and present their credentials and equipment for any inspection necessary. Shooters are to fill out the Range Attendance Register on arrival and then follow the directions and guidance of the Range Officer.

3.7 **UNLICENSED SHOOTERS**

No person shall shoot on the range or attend the range without the express permission of the club. An unlicensed person, once accepted by the club, as represented by the RO, shall proceed in accordance with the Weapons Act and these Standing orders as they refer to Guests. In accordance with Section 53 of the Weapons Act, unlicenced shooters or licenced shooters who are not authorised to possess the weapon he/she proposes to physically possess and use must complete a Form 33. The Range Officer must then sign the Form 33 in accordance with Sect 53(3) of the Weapons Act. Any such shooter, in the range area, MUST be accompanied at all times and, when on the range proper MUST be supervised by a COACH. This club has no interest in “casual” shooters and concentrates on development of competitors for our events. Consequently a membership application is expected to be forthcoming and it is a condition of entry to the range that the Form 33 provision is used as an introduction phase only.

3.8 **ATTENDANCE AND MEMBERSHIP RECORDS**

In accordance with the Weapons Act, to retain Club Membership, licensed members with handguns must meet the legally required participation in each July – June financial year. *(Not the club financial year).* Members' participation records must be completed at the end of a qualifying shoot and must be countersigned by the range officer. Members with 1 class of pistol must complete 6 shoots per financial year. Members with 2 or more classes of pistol must complete 4 shoots for each pistol class on separate days. Members who are unable to meet the Club attendance requirements should advise the Management Committee and seek advice regarding response to the Weapons Licensing Branch. The Management Committee will consider all such requests at their regular meetings. The Management Committee will review the eligibility of all individual Club Members at least once per financial year.

In accordance with the legislation, licensed shooters must advise the Club Secretary of all Classes of firearms in their possession during July of each year.
Classes are:

HA	Air Pistol
HB	Centre fire not more than .38 calibre or black powder pistol
HC	Centre fire more than .38 but not more than .45 calibre
HD	Rim fire pistol

In accordance with the Club Constitution the QPPC has its own requirements for membership in addition to those mentioned above as the requirements for the Weapons Act.

3.9 **MEMBERSHIP EVIDENCE AND IDENTIFICATION OF OTHER INDIVIDUALS ON RANGE**

Club members shall display their relevant Weapons Act license along with the current club issued identity card for the financial year. Visitors should display either their equivalent identification or a temporary identification issued by the RO for the particular occasion.

3.10 **GUESTS, SPECTATORS, CHILDREN, PETS ETC**

This range is a facility for the club members to cater for their specific shooting interests and public access is not sought or encouraged. Club members may invite those whose presence could be of benefit to the goals of the club. All persons entering the QPPC area, should immediately report to the senior club member present, and introduce themselves. Any guests, spectators, children, pets etc. are the responsibility of the club member who invited them and must remain under the physical control and direct supervision of a responsible club member at all times. Supervision of the conduct of guests/spectators etc. is the responsibility of the RO. The RO may appoint further club members to assist with supervision of spectators. All persons in the QPPC area are required to maintain quiet and create no disturbance when shooting is in progress. Only persons under the direction of the firing detail RO are permitted in the area of the "range proper" i.e. anywhere forward of a line 7m behind the firing line. Guests, spectators etc., when behind the firing line, should be under direct supervision of a responsible club member at all times. Any guests, spectators etc., when forward of the firing line, shall be under the direct supervision of a Coach as recognised by the Club. Any guest/spectator

who is not under club control via these or other instructions will be asked to leave immediately as they are affecting the safe and secure conduct of the shoot.

4. PERSONAL HEALTH AND SAFETY

4.2 **SPECTATORS**

Spectators will follow all directions given to them by the Range Officer or delegated Club member. Spectators must remain at least 7 meters behind any active firing line or in the designated spectator areas. Spectators are not to interfere with, take part in, or disturb shooting in any way.

4.3 **PERSONAL PROTECTION**

Hearing – Hearing protection for all persons and animals at the range on or in near proximity to an active firing line is mandatory. Recognised standard of hearing protection is to worn at all times by all taking part in shooting, includes all referees, range officers etc. Earplugs, combined with earmuffs, of at least an industry recognised standard is the recommended level of protection for this activity.

Eyes – Eye protection for all attendees at the range on or in near proximity to an active firing line is mandatory. Industry recognised standard of eye protection is to worn at all times by all taking part in shooting, includes all referees, range officers etc. Must include full coverage of eye sockets and ventilation.

Clothing- Enclosed shirt and footwear is mandatory. Clothing must provide protection to the shooter but not hinder the safe operation of the firearms being used. Minimum is shirt with collar, shorts or slacks, shoes and socks. No thongs or singlets. Some clothing can be so loose as to interfere with safe handling, and some may be banned under competition rules as an unfair advantage to a shooting position. Camouflage clothing is not allowed on the complex with the exception of on duty service personnel fulfilling an official function.

Sun – Sunscreen, hat or cap highly recommended.

Water – a personal water supply is recommended for hydration at all times, even in cooler weather a shooter can begin to de-hydrate during activity in the open, dry air

Insects – The range is subject to moderate levels of invasion of flies, mosquitoes etc. and seasonal midges are a worry. Repellent is recommended.

4.4 **LEAD CONTAMINATION**

Shooters should be encouraged to immediately wash their hands and face after shooting due to the potential hazard posed by the possible ingestion of lead, solvent and other contaminants. Shooters should wash their hands and face prior to eating or drinking due to the potential hazards from lead, cleaning material, and other minor environmental factors. Facilities are available at the club.

4.5 **ALCOHOL/DRUGS**

Use of firearms and consumption of alcohol is prohibited under the QLD Weapons Act. Any person deemed by the RO to be under the influence of alcohol or drugs will not be permitted to shoot and may be expelled from the club.

4.6 **SMOKING**

Smoking is not allowed on firing line, safe handling area, within 10 meters of ammunition, in any social or work area of the club. Due to the extreme fire hazard in the range area, smoking is not permitted anywhere near the long grass and bush land. Smoking is not permitted in the kitchen, the eating areas or the assembly/briefing areas. Smoking is not permitted within 10m of any black powder firearms being used or loaded. Smoking is not permitted on any firing point. Smoking is only permitted in the designated areas. Smokers should be encouraged to wash their hands after shooting and before smoking due to the hazard posed by the possible ingestion of lead. All smoking materials (butts, etc.) are to be disposed of in containers provided by the smoker and removed from the range with the smoker.

4.8 **FIRST AID**

First aid kits are on hand, in clubhouse, just behind 50-metre firing line. A first aid kit is located in the front entrance of the clubhouse. The locations of first aid kits are to be clearly visible by a Red Cross logo. The location of the First Aid Kit and the procedure in case of an injury are to be made known to all on the range.

5. DANGER AREAS

5.1 **INTRODUCTION**

The following sections are to be taken into consideration, along with other factors, when preparing a shoot. This section concentrates on the layout of the range proper, how our activity is to be conducted in that area and how it effects the other nearby ranges.

5.2 **TEMPLATES**

The Range Safety Template for the range shall be displayed and referred to in Instructions and Briefs. It can be described by indicating the area contained within a boundary departing from the flank of the rearmost firing line, along an angle of departure for a set distance. Further angles and distances will contain the area in which there may occur a fall of shot from the firing activity encompassed within. All projectiles fired must stay within this template; this is achieved by a combination of physical barriers and procedural safeguards. The template for each approved course of fire will be different but all range templates and individual arcs of fire must fit into the overall template boundaries for the approved range. The safe use of approved courses of fire within the approved template will be the subject of range standing orders; range instructions and range safety coordinating instructions. In this environment, angles are used in two different ways, one is to define the line along the boundary of the range danger area, the other is as the outer limit of a personal arc of fire from shooter to target, several of which

can be contained within a course of fire and all of which must remain inside the range danger area.

5.3 **BOUNDARIES**

HORIZONTAL BOUNDARY OF FULL FIELD FIRING RANGE DANGER AREA TEMPLATE
The Horizontal Boundary for the Range Safety Template for the QPPC range (QP2) contains an area 2500 metres deep. The boundary runs along the firing line which is 100 metres across and down the left and right flanks. The flank BOUNDARIES depart at an angle of thirty degrees from the firing line for several hundred metres before turning inward to run parallel to the range for several hundred more metres and then again turning inward to the base line parallel to the target line and 2500 metres from it.

VERTICAL BOUNDARY OF RANGE DANGER AREA TEMPLATE
The Vertical Boundary of the Range Safety Template for the QPPC Range is the top of the bullet catcher mound behind the target line.

5.4 **ARCS OF FIRE**

The maximum permitted arcs of fire for each personal firer (not the Range Safety Danger Area) are:

VERTICAL ARC OF FIRE (Personal firer)
The vertical angle above which no firing is permitted is set as the top of the target backing board for Australian Police and Services Match and that same level for all other Matches. Every vertical angle must be contained within the boundary and fired parallel to the centre line. This standard is set in the range approval for each course of fire and the range in general.

HORIZONTAL ARC FIRE (Personal firer)
The horizontal angle outside of which no firing is permitted is set as no wider than the target backing board/s for the particular firing bay for Australian Police and Services Match and no wider than the target for all other Matches. No greater than 5° to the centre line. Every horizontal angle must be contained within the boundary and parallel to the centre line. This standard is set in the range approval for each course of fire and the range in general

ARCS OF FIRE FOR INDIVIDUALS (Generally)
All firing on QPPC range is PERPINDICULAR to the target/firing lines i.e. at 90 degrees or parallel to the centre line of the range. The arc for an individual is usually the extent of their personal target, and in any case no greater than 5 degrees from perpendicular.

5.5 **CALIBRE RESTRICTIONS**

As per Weapons Act for the courses of fire approved, as per the courses of fire and as per the range approval. The calibers for each course of fire are indicated and described in the rules for each match.

5.6 **VELOCITY RESTRICTIONS**

As per Weapons Act Range Approval. As per the courses of fire approved. As per any restriction required under the Noise Management Plan. The velocities and or muzzle energy requirements for each course of fire are indicated and described in the rules for each match.

5.7 **RESTRICTION OF ACCESS TO RANGE AND FIRING POINTS**

In addition to the general access provisions of these Standing Orders, the Committee, or the Range Operator may also impose other access restrictions for the safe and effective operation of the club and range.

5.8 **FIRING POSITIONS**

Firing positions for all of the courses of fire are laid out in the rules as approved on the Range Approval. These are the only positions to be used at the ranges indicated e.g. 50 meter prone cannot be used at 7 meters.

5.9 **USE OF HOLSTERS**

Use of holster is generic to many of the courses of fire and is laid out in the rules as approved on the Range Approval. Holsters should always permanently orient the muzzle in a safe direction to the front of the shooter and toward the bullet catcher. Generally, any cowboy, shoulder, cross draw, small of back or any other holster which results in the muzzle not being permanently oriented toward the bullet catcher is not permitted on the range. Police Officers are generally considered to have some holster training. There is a training session on holsters conducted by the club which is recommended for all. No shooter is to use a holster until competence of the user and suitability for purpose is demonstrated to the Range Officer.

5.10 **FLAGS, WARNING SIGNS ETC.**

A RED flag must be flown from the flagpole at the main entrance to the range area when firing is being conducted on any range within the area. Red flags are not to be flown when there is no shooting on the range. During night shoots, red flags are to be either clearly illuminated or replaced by red lights. Each individual range has specific flag(s), which must be flown when in use.

They are:

Red flag at the entrance gate.

Red flag at the firing point of AP&SM range and NRA PPC 1500 range.

Red flag at the firing point of the Metallic Silhouette range.

5.11 **AMMUNITION**

The use of tracer, incendiary, explosive or similar ammunition is prohibited. The muzzle velocity and muzzle energy of ammunition is to conform to the conditions of the Range Approval/s. See also QPPC Noise Management Plan 2012.

5.12 **RANGE AND ROAD CLOSURES DURING FIRING**

Due to the configuration of the range complex specific road and range closures may be in effect to allow the operations of certain ranges. On weekends the lanes from I to the right are not used to allow a safety arc for International Range target changes. During the week all lanes may be used. On occasions International will advise of long range shooting which may affect the QPPC access road known as Les Samson Way. On occasions QRA will advise of closures necessary for safe access to dump fill or other maintenance work. Due to the extensions to the bullet catcher and side berms there may be extensive dumping from time to time.

6. RANGE SAFETY CO-ORDINATION

6.1 **RANGE CO-ORDINATING INSTRUCTIONS**

Range Operators need to devise instructions to safely co-ordinate the use of their range for different courses of fire. These instructions will form part of these Standing Orders and the individual Range Safety Standing Orders for each course of fire.

Range Operators need to advise their members, any neighbours, including any adjoining or nearby ranges, when and how a range is being used and when maintenance or inspection is occurring.

The method of ensuring that this occurs is:

- Maintain a current set of Belmont Range Complex Range Standing Orders
- Create the Club Calendar at beginning of year and use the provisions of the Belmont RSO providing for an annual coordination conference to deconflict dates and set in place arrangements for adjustment and coordination during the year.

Current arrangements are as follows:

> *Range is closed on Mondays from 8.00 am to 12.00 pm.*
> *On weekdays users intending to utilise 5.56 rifle are to contact the QRA office before commencing shooting so that other range use can be coordinated. (Mon from 12.00 to 4.30pm and other days from 8.00 am to 4.30 pm)*
> *The QPPC Range is usually used from 9am to 9pm except as specified above.*
> *Please note that although the generic curfew for the Complex by noise legislation definition is 8.00 am to 10pm we allow for error by planning on 9am to 9pm.*
> *Range may be operated independently at between aforementioned times and dates due to current WLB approval as a 'Limited Danger Area' Range for both 9mm and .38 target loads.*

On occasion the use of the International Range from 500 metres back may be approved by QRA for practice or competition on a week day. In this case QRA after consultation with all parties will provide the timings for the Check Fires. The Check Fire timings may be the same as the week end or they may be different depending on the requirements of that activity. The timings will be kept as much as possible the same as the weekend to avoid confusion.

Check Fires will normally be based on a specific set of timing, but if during the consultation process it is identified that this is not practical or convenient; QRA may approve a process of direct liaison between the organisations concerned. Using this method check fires would be arranged as required and as convenient to all parties. Communication between groups would be by phone, radio or person to person.

As this method of providing a Check Fire is tailored to each situation, QRA may provide additional control measures for each one.

6.2 **AUTHORITY FOR CONTROL OF RANGE:**

All current approvals are posted on our notice board at the range. Copies of our approvals and coordinating instructions for the ranges on either side are also recorded at QRA and the Weapons Registry. Warning Signs are maintained.

Other ranges in our area are the QMRC 50m range on our left; the “International” 1300m range on our right and the Archery ranges behind us. In front of our range is an artificial mound bordering a natural watercourse and rising to a ridge forming part of Mt Petrie. There is no physical barrier to the flight of projectiles from this range so it is a “full danger area” range, that is, we must have an area, to the full extent of the range of the projectile, cleared of persons or property which may be damaged, prior to commencing firing.

The Range Officer (RO) controls the QPPC range on the day. The RO is to ensure that all the requirements of Range Control, our range standing orders and safety procedures and those of the course of fire are met prior to commencement of shooting.

Range Control Co-ordination:

The QRA office (not the clubhouse) is located in the centre of the complex. From front gate follow bitumen road straight ahead, right hand curve, across creek to stop sign at intersection, you will be looking at the clubhouse dirctly across the road, the QRA office is on the left, above the rock wall.

Coordination of Range Safety for all of the ranges on the Complex is controlled by a separate set of Complex Standing Orders. The provisions of those orders are reflected in these orders and they should always coincide.
Range Contacts: QRA Secretary 3398 4309 QRA Superintendent 3398 6166

6.3 **RESTRICTION OF ACCESS TO RANGE AND FIRING POINTS**

In addition to the general access provisions of these Standing Orders, the Committee, or the Range Operator may also impose other access restrictions for the safe and effective operation of the club and range.

6.4 **FLAGS, WARNING SIGNS ETC.**

A RED flag must be flown from the flagpole at the main entrance to the range area when firing is being conducted on any range within the area.

Red flags are not to be flown when there is no shooting on the range.

During night shoots, red flags are to be either clearly illuminated or replaced by red lights.

Each individual range has specific flag(s), which must be flown when in use.

They are:

Red flag at the entrance gate

Red flag at the firing point of AP&SM range and NRA PPC 1500 range

Red flag at the firing point of the Metallic Silhouette range

6.5 **RANGE AND ROAD CLOSURES DURING FIRING**

Due to the configuration of the range complex specific road and range closures may be in effect to allow the operations of certain ranges. These closures are coordinated by the QRA:

6.6 **RANGE INSTRUCTION**

A Range Instruction containing all of the information relevant to conducting a particular course of fire, on a particular range, on a particular day; is to be prepared for the information of all involved in running that shoot. A Range Instruction for AP&SM would be a distillation of the RSO to only the conditions effecting APSM on that particular day. If conditions are unchanged a generic range instruction may be sufficient for day to day conduct of familiar range practices.

6.7 **BRIEFING TO FIRERS**

A Briefing to Firers containing all of the information relevant to taking part in a particular course of fire, on a particular range, on a particular day; is to be prepared for the guidance and instruction of all those taking any part in the shoot. A Brief to Firers for AP&SM would be a distillation of the RSO and Range Instruction to only the conditions

affecting an APSM shooter individually. If conditions are unchanged a generic briefing may be sufficient for day to day conduct of familiar range practices.

7. NOISE MANAGEMENT

7.1 **STRUCTURE**

In Queensland, noise is regulated by relevant legislation i.e. Environmental Protection Act 1994. Noise levels acceptable under that legislation are available through the QLD website.

QRA in conjunction with the Belmont Shooting Complex Site Users Association operate the Belmont Shooting Complex under a lease held with the Department of National Parks, Recreation, Sport and Racing (DNPRSR). Within the Complex there are numerous clubs and associations which operate their own ranges. QRA with BSU is responsible for the management of noise emissions from the site which includes the QRA range and the ranges of other site users. QRA, as the Head Lessee for the Belmont site overall, is responsible for reporting to the Department of Environment and Heritage Protection (DEHP) that the activities on the site are compliant with noise limits.

On the Belmont Range Complex noise management strategy has been addressed in two parts:

the overall Complex Noise Management Plan and;
the individual Club/Association Range Noise Management Plans.

The operating principles of these plans are to:

first avoid excess noise;
second to minimise noise by orienting activities so as to minimise effect ;
and by using best available technology

7.2 **TESTING**

Extensive noise testing has been undertaken throughout the complex and nearby residences from January 2012. Environmental noise emissions have been established by controlled noise testing on every range in the complex.

7. 3 **REVIEW**

The club plan should be reviewed every six months at a minimum and updated as part of the implementation of any changes to the:

Hours of Operation
Physical Noise Control Measures both existing and planned
Permitted types of firearms, loads and shooting locations

7. 4 **GOAL OF NMP**

The Queensland Police Pistol Club will formulate a Noise Management Plan in line with the Belmont Range Noise Management Plan. Such plan to direct club members in their activities at the range. A copy of the Noise Management Plan is contained in the annex of these RSO

7. 5 **OBJECTIVES OF QPPC NMP**

Identify the existing level of noise emissions and their compliance with noise limits. Provide details of noise reductions necessary for compliance with the noise limits. Provide concepts of noise control and detail time frames for implementation of noise control measures. Provide an ongoing record of noise emissions, the noise mitigation measures in place for future users and managers of the Clubs operations. Ensure that noise is not intensified by new operations within the Club or expansion further to a point which exceeds the noise limits (beyond current or future excess). Provide a procedure directing noise complaints back to QRA for collation and passing. On to DNPRSR on a six-monthly basis.

7.6 **IMPLEMENTATION MEASURES**

7.7 **HOURS OF OPERATION**

The emission of noise from shooting ranges is considered by the EPA to be in two divisions, daytime (6am to 6pm) and evening (6pm to 10pm) . By convention of the Complex shooting is permitted between 8.00 am and 10.00 pm EXCEPTION Christmas Day and ANZAC Day before 1.00pm NO FIRING. On our Range, the range is usually used for firing from 0900 to 2100. Our voluntary curfew allows for a little unintended overlap into the Complex curfew of 0800 to 2200 to be on the safe side. From the EPA data it would appear that our club can operate for five days and three evenings per week provided the emitted noise remains below 95dB. The testing regime revealed that our normal pistols are well below that level.

7.8 **PERMITTED FIREARMS**

Under the above criteria the permitted firearms for this club range are

5.56 Rifle, 357mag, 38Spl, 38Super (9x23), 9mm in normal target loadings

The addition of any new firearms to the above may only be undertaken following measurement of the emitted noise using the procedure nominated in this Noise Measurement Plan.

7.9 **TESTING PROCEDURE FOR ADDITIONAL FIREARMS**

Should the club wish to use additional firearm types to those listed in the current version of the Noise Management Plan, acoustical testing must be undertaken by the club using procedures adopted by the BSU.

7.10 **INTENSIFICATION ASSESSMENT METHOD**

A significant issue at the Belmont Shooting Complex has been the intensification of noise emissions of various activities and not recording compliance or otherwise with mandatory noise limits. To limit unsustainable development and inappropriate

intensification of noise emissions such as the extension of hours, construction of additional ranges and removal or alteration of noise attenuation elements; a procedure is proposed to ensure that changes in noise emissions are not increased by noise level, shooting intensity and time. In conjunction with the assessment of changes to ranges by the QRA Inc and DSR a supporting report should be prepared to address noise emission changes which shall be investigated by an acoustical consultant who is a Member of the Australian Acoustical Society (MAAS) and a member firm of the Association of Australian Acoustical Consultants (AAAC). This report should be reviewed and submitted to QRA and their consultants. Should it be considered necessary the document should be forwarded to the DSR seeking their approval if necessary. Within six month of completion of the works, tests shall be conducted to verify the outcomes at the most affected residences using a controlled test method by an acoustical consultant who is a Member of the Australian Acoustical Society (MAAS). Results of testing shall be submitted with the updated noise management plan.

7. 11 **COMPLAINT PROCEDURE**

All communications received from persons complaining regarding noise emissions from the Club shall be directed to the QRA Executive Officer who will handle the complaint using the methods nominated in the Complex noise management plan.

7. 12 **REPORTING AND DOCUMENTATION**

This Noise Management Plan will be held by the Club and made available for members. A copy will be held by the QRA Executive. The plan must be updated on a six monthly basis to the QRA Inc for submission to DSR as part of the terms of the lease. All records of new and additional firearm testing shall be kept with the NMP and updated as necessary.

7.13 **NOISE COMPLAINT MANAGEMENT**

All noise complaints received by phone, email, letter or other method of communication shall be directed to the QRA Inc Executive Officer for collation and appropriate management. On receipt of the complaint, the QRA Inc Executive Officer will undertake the Complaint Management procedure recorded in the Complex Noise Management Plan. QRA Executive Officer will provide feedback to the club and provide instruction on the further management of noise and confirm that the noise management is being implemented adequately and what, if any, corrective actions need to be applied.

7.14 **SUMMARY**

The calibre and velocity restrictions on our range and the requirements of our courses of fire usually result in an acceptable level of noise generated by normal use of our range. This does not include “hot”, magnum or experimental loads. All ammunition is to be controlled and secured by the individual shooter. Only the ammunition approved for the respective match is to be used on the range. The use of tracer, incendiary, explosive or similar ammunition is prohibited. The muzzle velocity and muzzle energy of ammunition is to conform to the conditions of the Range Approval/s.

In addition to the general access provisions of these Standing Orders, the Committee, or the Range Operator may also impose other access restrictions for the safe and effective operation of the club and range. These may include limitations on noise.

8. RANGE OPERATIONS AND CLUB MANAGEMENT

8.1 **CURRENT MANAGEMENT ARRANGEMENTS**

The club members are jointly the owners of this property and manage it for the benefit of the membership. A committee of members, elected in accordance with the club constitution, manages the club and its associated range. The club is “approved” under the provisions of the Weapons Act and is an incorporated body. The club appoints Range Operators, Range Officers, Assistant Range Officers, Captains, Coaches, Scorers etc. The club raises funding from annual membership dues, a daily range use levy, range fees and competition nominations. The club runs events according to an annual calendar with a view to practice for major events throughout the year.

8.2 **RANGE OPERATOR: APPOINTMENT**

The club committee appoints an individual member as the club's “Range Operator” who has a status and responsibility under the Weapons Act relevant to the activities on the range.

The current appointee is: The QPPC President.

8.3 **RANGE OPERATOR: RESPONSIBILITIES**

Ranges are the responsibility of the Range Operator. Clubs operating ranges are licensed under the provisions of the Weapons Act 1990. The licensed club operates a range "approved" by the Weapons Licensing Branch under provisions of the Weapons Act. Any new ranges or changes to existing ranges requires extensive liaison with Weapons Licensing Branch, Range Inspections section to arrange approval. The Range Operator has responsibility for certain specific duties under the Weapons Act; such duties are nominated in that Act. The Range Operator also has responsibility for ensuring that the range activities of the Club are conducted in the way intended by the Club Committee.

Under the Belmont Range Complex Range Standing Orders the sub lease Range Operators are responsible for:

- maintaining and promulgate Range Standing Orders for the operation of each of the ranges under their control in accordance with their Range Approval.
- ensuring that their Range Standing Orders comply with these Complex Standing Orders at all times.
- ensuring that the activities conducted on the Belmont Shooting Complex ranges, for which they are responsible, are operated in accordance with these Complex Standing Orders and Range Standing Orders.
-

8.4 **USE OF RANGE : CONDITIONS AND RESPONSIBILITIES**

The Range Operator may make the range available to members who may conduct activities on the range with the prior general approval of the Range Operator. The Range Operator may, under certain agreed conditions, make the range available to other organisations or individuals, who may conduct activities on the range with the prior specific approval of the Range Operator. Certain conditions and responsibilities would apply to ensure that the club was not disadvantaged by such an arrangement - e.g. indemnity, insurance, safety, control, maintenance, repair and cleaning. It may be that these orders may have to be amended for this purpose. It may also be that new orders may be created for a particular purpose. Those new orders would have to be referred to in these orders.

8.5 **CONTROL OF RANGE: AUTHORITY FOR**

All current instructions are posted on our notice board at the range. Copies of our instructions and coordinating instructions for the ranges on either side are also recorded at QRA and the Weapons Registry. Warning Signs are maintained. Other ranges in our area are the “Carbine” 400m range on our left; the “International” 1300m range on our right and the Archery ranges behind us. In front of our range is an artificial mound bordering a natural watercourse and rising to a ridge forming part of Mt Petrie. The Range Officer (RO) controls the QPPC range on the day. The RO is to ensure that all the requirements of Range Control, our range standing orders and safety procedures and those of the course of fire are met prior to commencement of shooting. Range Control Co-ordination: Is located at the QRA office (not the clubhouse), from front gate follow bitumen road straight ahead, right hand curve, across creek to stop sign at intersection, QRA office is on the high point, up the stairs, in the rock retaining wall. Coordination of Range Safety for all of the ranges on the Complex is controlled by a separate set of Complex Standing Orders. The provisions of those orders are reflected in these orders and they should always coincide. Range Contacts: QRA Secretary 3398 4309 QRA Superintendent 3398 6166

8.6 **RANGE ACCESS**

The Club President shall liaise with the committee and members to coordinate range use External organisations may, from time to time, use the range by a prior arrangement approved by the committee, conditional on agreement of conditions, and payment of appropriate fee. External organisations are to observe all local safety precautions.

8.7 **FEES**

Members pay an annual membership fee, this fee covers daily range fees and site levy. This does not cover competition nominations. Each user of the range pays a daily site users levy which must be included in any other charge. Range fees for non members / visitors will be collected on the day and shall include the site users levy (no exceptions).

Range fees (including site users levy) for external organisations that have had an arrangement approved by the committee shall be paid under that arrangement. Nominations for open competitions shall be collected as part of that competition and shall include site users levy.

8.8 **COURSES OF FIRE**

Course of fire are contained within the QLD Weapons Licensing Certificate of Approval. These are the only competition courses of fire to be used on this range. Practice may take any form that complies with the scope and meaning of this standing order. A Calendar is posted on the corresponding QPPC Webpage showing scheduled shoots, the course of fire, working bees, closures etc.

8.9 **TARGETS**

The targets for each course of fire are indicated and described in the rules for each match. Such targets are approved for safe use on the range and are the only targets to be used. QPPC will supply or arrange for supply of all targets used on its range. Privately supplied targets must comply with the above specifications generally. Privately supplied targets must be used and maintained in the same way as club targets and are the responsibility of the owner before and after use. At no time are glass, soft drink cans or any other non-approved or impromptu targets to be used on the range. All targets and any debris, patch papers etc are to be completely removed from the range on completion of firing by the individual and disposed of without detriment to the environment.

8. 10 **FIRING POSITIONS**

Firing positions for all of the courses of fire are laid out in the rules as approved on the Range Approval.

8. 11 **USE OF HOLSTERS**

Use of holster is generic to many of the courses of fire and is laid out in the rules as approved on the Range Approval. Holsters should always permanently orient the muzzle in a safe direction to the front of the shooter and toward the bullet catcher. Generally, any cowboy, shoulder, cross draw, small of back or any other holster which results in the muzzle not being permanently oriented toward the bullet catcher is not permitted on the range. Police Officers are generally considered to have holster proficiency. There is a training session on holsters conducted by the club which is recommended for all. No shooter is to use a holster until competence of the user and suitability for purpose is demonstrated to the Range Officer.

8. 12 **RANGE REGISTER**

Each range is to have its own Range Register (Form 20 must be used and cannot be amended). This is to be maintained in accordance with the Weapons Act. Range Officers are to pay particular attention to the additional recording requirements for handgun ranges. On arrival at the Range, shooters should first secure their firearms and equipment and license prior to approaching the Range Officer for registration. The Range Officer is required to physically sight participants' firearms licences. Club members and visitors who are not able to produce their licence will be in contravention of the Weapons Act. Range Registers are to be tightly controlled to ensure that unauthorised people cannot access the details within them. QPPC also requires a record of all attendees to all of the activities, shooting, or otherwise, in the club area.

8. 13 **AMMUNITION**

All ammunition is to be controlled and secured by the individual shooter. Only the ammunition approved for the respective match is to be used on the range. At the completion of each detail, all empty cartridge cases and any other produce must be collected and disposed of in containers provided or removed by the owner from the range. This includes center fire and rim fire, aluminum and steel, shotgun wads, patch paper sheets, cleaning patches etc. The range is to be cleaned of all extraneous material, of any kind. Each successive detail should start with a clean range and then only have to remove the material produced by their activity. There should be nothing left to confuse or delay the pick up before the next detail or to harm the volunteers doing the mowing. The use of tracer, incendiary, explosive or similar ammunition is prohibited. The muzzle velocity and muzzle energy of ammunition is to conform to the conditions of the Range Approval/s. See also QPPC Noise Management Plan 2012

8.14 **FIRING**

The following firing guidelines are applicable to all ranges in the QPPC area:

Shooting is only planned between 9 AM and 9 PM. Range is closed every Monday morning to 12md. If target visibility is reduced by any conditions as determined by the RO firing will cease. Firearms may only be loaded, on the firing line, after the range has been cleared and under the direction of the RO. Firearms shall never be left unattended. Any person who believes there may be a risk to people, animals or property must call a cease-fire.

8. 15 **SAFETY DISTANCES**

An activity may require extra space around it for safety. Such distances shall be set out in the appropriate sections of these Orders, Instructions and Briefs. Examples could include distances for smoking away from ammunition, distances spectators must be clear of shooters, stand-off distances for metal targets etc. SAFE HANDLING AREA (FUMBLE/PRACTICE ZONE). An area identified as being safe for the purpose may be set aside for all handling other than that on the firing line. This area is may be used for cleaning, maintenance, repair, dry firing or any other gun handling practice.

No live ammunition is allowed in the Safe Handling Area!

The designated safe handling area (Fumble Zones) is situated in the purpose built shed on the extreme left of the AP&SM range 50m firing point. No Live Ammunition may be taken into or handled in any Designated Safe Handling Area under any circumstances.

8. 16 **HANDLING / STORAGE GENERALLY**

If not required for the course of fire, firearms are to be cased and secured. If carried, the firearm is to be unloaded, with the action open or the magazine removed, muzzle in safe direction. Otherwise, when kept in personal possession, unloaded, hammer down,

magazine removed and secured in holsters. Firearms may only be handled in the safe handling area or on the firing line, after the range has been cleared and under the direction of the RO. Once out of the holster, firearms must remain pointed downrange at all times. The muzzle should be pointed at the bullet catcher.

END

Annex

1. EMERGENCY PROCEEDURES
2. COURSES OF FIRE
3. CONTACTS
4. NOISE MANAGEMENT PLAN
5. BSU COMPLEX STANDING ORDERS
6. QPPC RANGE RULES
7. RANGE INSTRUCTION – GENERIC
8. BRIEF TO FIRERS – GENERIC
9. WEAPONS ACT 1990
10. WEAPONS REGULATIONS
11. RANGE APPROVAL
12. CLUB APPROVAL
13. CLUB CONTACTS